



**CARROLL COUNTY
GENERAL HEALTH DISTRICT**
Healthy People — Safe Communities

**Carroll County General Health District
Minutes of the Board of Health
May 15, 2024**

Meeting Location: Carroll County General Health District's (Lower Level)
301 Moody Ave. Carrollton 44615

Call to Order: Dr. Stine, President, called the meeting to order, with prayer, at 5:32 p.m.

Board Member Roll Call: Dr. Stine, present; Susan McMillen, present; Wendy Wiley, present; Bernie Heffelbower, present & Dan Trbovich, present

Staff Present:

Amy Campbell, Fiscal Officer
Courtney Grossman, Director of Environmental Health
Jessica Slater, Director of Nursing
Corinne Ren, Administrative Assistant & Registrar

Absent: Kelly Morris, Health Commissioner

Media:

No media

Guests:

Jacob Delagrange – Waynesburg Rd. Septic Concerns
Ada Delagrange – Wife of Jacob Delagrange
Frank Fondriest – Former owner of Mr. Delagrange's home

Discussion: Mr. Delagrange attended the May 15, 2024, Board of Health meeting to request a variance on his septic system. He does not like his spray system and would like to get them outlawed in Ohio. We informed him we had nothing to do with that. He is requesting a variance to be able to use parts of the current septic system for the one he wants to put in to replace it. Courtney informed him on the installation process for putting in his own septic, no variance would be needed for this he would just have to start replacement process. He wanted us to pay for the new system and Dr. Stine said that we could not pay for the new system. Mr. Delagrange stated that if he puts this new system in no one from the CCGHD would be permitted on his property. Dr. Stine stated that the CCGHD employees have the right to come onto his property for septic inspections. It was discussed that Scott Kugler Excavating is fixing the footer drains to not be going to the septic system.

Approval of Meeting Minutes:

Meeting Minutes:

The minutes of the April 17, 2024, meeting was approved upon a motion by Susan McMillen with a second by Wendy Wiley. Ayes: All Nays: None – Motion carried.

Health Commissioner's Report:

No Health Commissioner report

Division Reports:

**All Division Reports can be found in the Carroll County General Health District Board of Health May 15, 2024, PowerPoint Presentation (Attached)*

Office Administrator/Accreditation Coordinator:

Office Administrator/Accreditation Coordinator report was presented by Amy Campbell, Office Administrator/Accreditation Coordinator

- Annual Financial Report & Quality Indicators submitted on 5/10/2024
- Working with Center for Marketing and Opinion Research to finalize Community Health Assessment. Save the Date for Community Health Assessment Summit on Thursday, June 20th, Time and Location to be determined.
- Attended the State Child Passenger Safety Conference on April 24, 2024.
- Planning session with You Thrive a consulting company for youth prevention strategic planning.
- Car Seat Events on May 2nd at Carroll Hills School and May 3rd at Brown Local Schools. Distributed 4 boosters & 1 Convertible Car Seat.
- Server Migration weekend of April 27 – 28 with Ruts CG.
- Phone Call with Frontier regarding upgrading to Fiber Optic for internet will save CCGHD approximately \$4,179.12 a year.
- MAC Financial submitted on 5/14/24.
- Angela Toth is a Certified Tobacco Treatment Specialist.
- Grant Applications Submitted on 5/3/24 & 5/5/24:
 - Creating Health Communities - \$118,000.00 – Due May 6th
 - Enhanced Operations Continuation – Asked for additional \$288,000.00 for Infection Prevention Control
 - Adolescent Health (Youth Resiliency) Continuation - \$93,000.00 – Due May 6th

Environmental Health Report:

The Environmental Division report presented by Courtney Grossman, Director of Environmental Health

- Tire Recycling Event – 5 roll offs filled
- Septic CE Training – 16 attended
- Regional Planning Meeting – Lot Splits
- Vo Ash Water & Stony Lake Sampling
 - E. Coli Positive
 - Public meeting June 1st to meet with HOA, EPA, & ODH
- Waynesburg Rd. – Septic situation
- In field most of the time currently training Brianna
- In-Person Septic Contractor Test – administered here at CCGHD
- Attended MWCD Committee Meeting
 - On the Conservation Subcommittee

Public Health Nursing Report:

The Public Health Nursing Report presented Jessica Slater, Nursing Director

- KSU Nursing Student Precepting ended.
- Nursing Division Staff completed lifelines trauma informed care training.
- Kristen has been working with Community Partners on becoming Closed Points of Dispensing:
 - The Bluffs
 - Bowerston Hills
 - Golden Age Retreat
 - Aultman
- Wellness Pop up Clinic:
 - Golden Age Retreat
 - JFS
 - Dr. Grubbs
 - VFW Carrolton
- Mental Health Education – Bridges to Wellness – Community Health Workers in 8 counties.
- Santana Stull Peer Outreach Contract for Reproductive and Preconception Health.
- Mutual Aid Agreements with neighboring counties not in Emergency Preparedness ODH Section: Harrison County and Jefferson County.
- National School Nurse Proclamation Day with Carroll County Commissioners.

Communicable Disease Report for April 2024

- Covid 19 – 12
- Lyme – 5
- Influenza Associated Hospitalization – 7
- Streptococcal Group A – 2

- Hepatitis C – 1
- Streptococcus Pneumoniae – 1
- Gonococcal Infection – 1
- Chlamydia Infection – 4
- Campylobacteriosis – 1
- Varicella – 1
- Salmonellosis – 1

***Carroll County had 7 Influenza-associated hospitalizations in April 2024, with a total of 32 Influenza-associated hospitalizations in 2023 – 2024 season.**

Vital Statistics Report:

Vital Statistics report presented by Corinne Ren, Registrar showing mortality data by cause of death monthly and YTD.

April 2024

- Death Certificates Purchased – 48
- Birth Certificates Purchased – 49
- Deaths Filed - 10
- Total Deaths – 9

Financial Report:

Fiscal report presented by Amy Campbell, Office Administrator

**See General and Grant Fund Balances in the April 2024, PowerPoint Presentation*

- a. **Resolution 24-045** approval of the April 2024 budget as presented (*Reference: April Budget Report*) was approved upon a motion by Bernie Heffelbower with a second from Dan Trbovich. Ayes: All Nays: None Motion Carried.
- b. **Resolution 24-046** to approve the payment of April 2024 expenses totaling \$214,928.92 (*Reference: April Expense Report*) was approved upon a motion by Susan McMillen with a second by Wendy Wiley. Ayes: All Nays: None Motion Carried.

New Business:

- a. **Resolution 24-047** to approve the addendum to the agreement with Stark County Health Department for the Reproductive Health & Wellness Program awarded by the Ohio Department of Health to Stark County through Federal Title X funds, to increase the amount received to CCGHD from \$42,500.00 to \$45,326.25, for the effective period of April 1, 2023, through March 31, 2024. (See Addendum Attached) was approved upon a motion by Susan McMillen with a second by Dan Trbovich. Ayes: All Nays: None Motion Carried.

Additional Information: The CCGHD completed additional RHWP visits for FY24 which warranted an increase in payment of grant funds by the Stark County Health Department.

- b. **Resolution 24-048** approval to ratify the Health Commissioner's approval of the following temporary variance permits that will allow the installation of private water systems upon obtaining an acceptable water sample. With this approval the Board of Health approves waiving the \$100.00 temporary variance application fee. The addresses of the proposed wells that may not meet the isolation distances include:
- 6090 Vo Ash Dr. SW Carrollton
 - 6423 Darlington St. Carrollton
 - 6643 Waterloo St. SE Carrollton

was approved upon a motion by Wendy Wiley with a second by Bernie Heffelbower. Ayes: All Nays: None Motion carried.

Additional Information: New private water wells must maintain an isolation distance of 100 feet from leaching pits and 50 feet from septic tanks. It is unclear where certain septic components are located on neighboring parcels due to limited records at CCGHD. Water wells need to be drilled to prevent Vo Ash from being under Ohio EPA's authority for a public water system. These variances will be per property and will be temporary until the property can tie into sanitary sewer. Variances may still be needed if setbacks can't be maintained from driveways, roadways, houses, etc.... The sewer project is underway and should be completed in two years. The CCGHD would like to ask that the BOH waive the \$100.00 variance fee for these individuals.

- c. **Resolution 24-049** approval to ratify the approval by the Health Commissioner to permit a temporary schedule adjustment in hours worked for Wendy Gotschall, to support her in meeting the clinical requirements necessary to complete her Advanced Practice Licensure was approved upon a motion by Wendy Wiley with a second by Dan Trbovich. Ayes: All Nays: None Motion Carried.

Additional Information: See the request and the approval letter from the Health Commissioner.

- d. **Resolution 24-050** approval to ratify the signing of a mutual aid agreement(s) between Carroll County Health District and Jefferson County Health Department and Harrison County Health Department to support one another if necessary for emergency response to a public health emergency impacting either county (*See Attached Agreement*) was approved upon a motion by Susan McMillen with a second by Bernie Heffelbower. Ayes: All Nays: None Motion Carried.

Additional Information: Ohio is split into eight (8) Emergency Response Regions. Carroll County is in the Northeast Central Ohio Region (NECO). Our bordering counties of Jefferson and Harrison are in the Southeast Ohio Region. We have mutual aid agreements among health districts within the regions, but not outside the region. For emergency planning purposes we felt it best practice to enter into agreements with Jefferson and Harrison individually.

- e. **Resolution 24-051** approval to ratify the signing of Memorandum of Understandings with the following agencies for them to be designated as a Closed Point of Dispensing (POD) site to support the dispensing of medical countermeasures in the event of a large scale/county-wide public health emergency.

- Abors at Minerva
- Aultman Orville Carrollton Health Center

- Bowerston Hills Nursing & Rehabilitation Center
- The Bluffs

was approved upon a motion by Wendy Wiley with a second by Susan McMillen. Ayes: All Nays: None Motion Carried.

Additional Information: Closed POD sites will dispense medications provided through the Strategic National Stockpile for prophylaxis of biological event to their staff, staff families or any residents and their families of the facility. This will reduce the number of county residents coming to the Open Points of Dispensing and more efficiently protect the population.

- f. **Resolution 24-052** approval to enter into an agreement with Stark County Health Department for the Reproductive Health and Wellness Program awarded by the Ohio Department of Health to Stark County through Federal Title X funds for the amount not to exceed \$42,500.00, for the effective period of April 1, 2024, through March 31, 2025. (*See Agreement Attached*) was approved upon a motion by Wendy Wiley with a second by Dan Trbovich. Ayes: All Nays: None Motion Carried.

Additional Information: This is the continuation grant for the Reproductive Health and Wellness Program. We have contracted as Stark County subrecipient for several years.


Old Business:

Adjournment:

Susan McMillen made a motion to adjourn the May 15, 2024, Carroll County General Health District Board meeting at 7:09 p.m. Ayes: All Nays: None Motion Carried.

The next meeting will be (Wednesday) June 19, 2024, at 5:30 p.m. at the Carroll County General Health District's lower level located at 301 Moody Ave. Carrollton.

Respectfully submitted,



Corinne L. Ren, Board Secretary



Dr. W.S. Stine, Board President